


# Employer Guidance: Accessible Apprenticeships

Your chosen Training Provider will need confirmation of the following for your first meeting:

01	A contract of employment (including the number of hours worked each week) will be in place from the first day of the apprentices programme	<input type="checkbox"/>
02	The apprenticeship standard the young person is being trained for and a clearly aligned job role and description	 <input type="checkbox"/>
03	You will be paying a minimum apprenticeship wage according to learners' age (£7.55 per hr from April 2025)	<input type="checkbox"/>
04	Work time for off the job training will be given (a maximum 6 hours per week full time equivalent)	<input type="checkbox"/>
05	A mentor/work buddy or supervisor will be provided to support the apprentices development and provide guidance	<input type="checkbox"/>
06	A copy of your Employers Liability Insurance and consideration to health and safety requirements	<input type="checkbox"/>
07	An account has been set up on the .gov <u>Apprenticeship Service</u> website ( <a href="https://www.gov.uk/sign-in-apprenticeship-service-account">https://www.gov.uk/sign-in-apprenticeship-service-account</a> )	<input type="checkbox"/>
08	You are willing to sign an Employer Agreement which includes financial arrangements and payment schedules	<input type="checkbox"/>
09	You are willing to sign a contract with the Training Provider that sets out your responsibilities, obligations and compliance requirements with the Education & Skills Funding Agency (ESFA)	<input type="checkbox"/>

